

March 19, 2020

Dear Students:

Thank you for your continued patience as we have been navigating the best ways to move forward during this pandemic. As promised, we now have a plan for offering credits or refunds to students whose housing has potentially been affected. We have 53746 in 4 (di) 4 (mi) -3soc(tial di)io from multiple levels and while we need to continue service and operation for those on campus, we want to ensure that we are giving something back to our students and families during this difficult time. To that end, here is what we will be doing:

- Students who are moving off campus at this time AND living on campus next academic year will see a \$1,500 credit put on their account to go toward room and board for the fall 2020 semester. This list will be generated from the currently paid fall 2020 housing deposits.
- Students who are moving off campus at this time AND NOT living on campus next academic year, whether because of graduation or commuting, will receive a refund of \$1,500 sent to them directly in the next couple of weeks.

For students who are residing on-campus, I think it is important to note that **while the college is open and administrative and support services are here to serve you, it is not “business as usual.”** We have to **reduce “density” of people** in key areas. The RIC is open, but will have to operate **at 50 percent capacity**. As I am sure faculty have

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Additionally, given the unprecedented circumstances we have been facing, **Dining Services changed the “no refund” policy for money that has been added to student account.** Any **unused balance** on DC Bucks (not inclusive of dining dollars that come with purchased meal plans) including bonus dollars **will rollover to the next semester.** This will happen automatically without a process. Students who would like to receive a refund for the unused balance of their account, not including bonus dollars, may contact the central coordination office at 614-564-9522 and one of our representatives by no later than June 1, 2020 to process that refund.

I want to thank everyone for their patience during this unprecedented situation.

Dr. Naylor

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